



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary

MARYLAND MEDICAL ASSISTANCE PROGRAM

April 29, 2016

To: Hospital Administrators

From: Susan J. Tucker, Executive Director
Susan J. Tucker
Office of Health Services

Re: Clarification for submission of preauthorizations and concurrent reviews to Telligen

Note: **Please ensure that appropriate staff members in your organization are informed of the contents of this memorandum.**

As indicated in the memo sent to hospital administrators dated April 13, 2016, hospitals will be required to submit all preauthorization requests and concurrent reviews to Telligen beginning on May 2, 2016. In order to allow Telligen an adequate amount of time for review, hospitals should use the following guidelines for submitting these requests.

- No preauthorization will be required, for elective admissions taking place on May 2, 2016 or May 3, 2016. However, a concurrent review should be initiated by the hospital by the next business day or within 48 hours of the admission.
- A preauthorization and/or a concurrent review for an elective admission with an admit date of May 4, 2016 and later.
- Hospitals should initiate concurrent reviews for patients admitted on or after May 2, 2016.
- A retrospective review will be required for admission dates prior to May 2, 2016.

As previously stated, Qualitrac will begin accepting DHMH 3871B submissions beginning on May 9, 2016. Until that date, please continue to fax these requests to 888-297-4276.

If you have questions regarding this memorandum, please contact Maryam Baharloo, Division Chief for Hospital Services at 410-767-1724 or email maryam.baharloo@maryland.gov.