

**MARYLAND MEDICAL ASSISTANCE PROGRAM**  
**Nursing Home Transmittal No. 296**  
**August 9, 2024**

TO: Nursing Facility Administrators  
Hospital Administrators

FROM: Jamie S. Smith, Director *Jamie Smith*  
Office of Long Term Services and Supports

RE: Preadmission Screening and Resident Reviews (PASRR)

**NOTE: Please ensure that the appropriate staff members in your organization are informed of the content of this transmittal.**

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Effective September 3, 2024, the Maryland Department of Health (the Department) will be transitioning to a new process to collect and respond to preadmission screening and resident review (PASRR) submissions. Maryland's Utilization Control Agent (UCA), Telligen, will receive and respond to the PASRR Level I requests on the Department's behalf. Providers will submit requests for PASRR Level I reviews in the Qualitrac Provider Portal using this link: <https://myqualitrac.com/>. Telligen's web-based application that allows healthcare providers to submit requests and required documentation for consideration. Leveraging the Qualitrac Provider Portal allows the PASRR Level I to become a dynamic electronic questionnaire instead of a paper form or PDF.

The electronic PASRR Level I form will improve screening accuracy, minimize errors, and improve transparency. The initial screening processes for the PASRR Level I will leverage existing participant file demographic information in the Qualitrac system and imported from MMIS. To streamline the submission process, the PASRR Level I questionnaire will include dynamic functionality, which will present and hide certain questions based on the responses as they are entered. Results from the PASRR Level I will be downloadable and printable for sharing or storing. If the PASRR questionnaire indicates a PASRR Level II evaluation is required, please download a copy of the PASRR Level I results from Qualitrac and contact the Local Health Department (LHD) to request a PASRR Level II assessment. It is important to note that exempt hospital discharges will require the attending physician to upload their signature before a submission can be processed.

Provider organizations new to Qualitrac will need to register to gain access by following the registration link: <https://telligenmd.qualitrac.com/> The Department recommends that provider

organizations register for the Qualitrac Provider Portal no later than August 27th to ensure the provider has full access to Qualitrac by September 3rd. After completing registration, the provider organization's authorized official will receive a copy of the fully executed Provider Portal Agreement for their records. Provider organizations that already have access to Qualitrac should work with their authorized official responsible for managing accounts within their organization.

For questions about the registration process, please contact Telligen's Registration Specialist at [qtregistration@telligen.com](mailto:qtregistration@telligen.com) or 1-888-276-7075. Telligen will be offering training on how to submit PASRR Level I requests in Qualitrac. A future memorandum will be sent addressing training registration and dates. For providers who cannot attend the online training, Telligen will publish a recording of the training at: <https://telligenmd.qualitrac.com/education-training/>

If you have questions regarding the contents of this transmittal, please contact Jarrod Terry, Chief, Division of Institutional Services, at (410) 767-6764 or [jarrod.terry@maryland.gov](mailto:jarrod.terry@maryland.gov).